

Mexico Town Board
Minutes of the Regular Meeting
Held August 8, 2022 at the Town Hall 64 S Jefferson Street Mexico
Commencing at 7:00 P.M.

Present: Eric Behling, Supervisor
Larry Barber, Councilor
Judy Greenway, Councilor
Cindy Robert, Councilor
Graham Seiter, Town Attorney
Ned Waterbury, ZBA Chairman
Diane Chepko-Sade, Friends of Mexico Point Park
Nicole Wild, Town Clerk
Russell Partrick, Councilor
Richard Diehl, Park Manager
Nancy Weber, Planning Board Chairwoman
Ron Marsden, Code Enforcement Officer
Russ Marsden, Highway Superintendent
Ian Yerdon, C2AE Engineer
Tanner DeWolf, C2AE Engineer

Absent: Terry Grimshaw, Water Commissioner
Carrie Bond, Mexico Point Park
Jack Spriggs, Dog Control Officer

And 1 in the audience.

Supervisor Behling opened the regular Town Board meeting at 7:00 pm with the Pledge of Allegiance.

Resolution 2022-68 Approval of Minutes

A motion was made by Councilor Robert and seconded by Councilor Greenway to approve the following resolution. The motion was adopted by a vote of 4 ayes: Behling, Barber, Greenway, and Robert, 1 abstention: Partrick, and 0 nays.

Resolved the Mexico Town Board approves the minutes from the July 11, 2022 Town Board meeting.

Communications

- ARPA Funds Letter
- CiTi Adult Literacy Information
- Central Square Chapter 92: Drug Paraphernalia
- NYS Office of Cannabis Management Letter
- EDF Renewables Letter
- Oswego County IDA Public Hearing Notice

Public Comment

Concerns were Water Service Area 6. Yerdon said construction should begin in the spring of 2023 but that emergency connections are not possible.

Reports

Town Clerk/Water Clerk- A motion was made by Councilor Greenway and seconded by Councilor Robert to accept the July reports as presented. The motion was adopted by a vote of 5 ayes: Behling, Barber, Greenway, Partrick, and Robert, and 0 nays.

Dog Control- none

Zoning Officer/Building Inspector- A motion was made by Councilor Robert and seconded by Councilor Greenway to accept the July report as presented. The motion was adopted by a vote of 5 ayes: Behling, Barber, Greenway, Partrick, and Robert, and 0 nays.

Highway Superintendent- Marsden said the bridge on Munger Hill Rd has erosion issues that need attention and would like board approval to seek bids for repairs. A motion was made by Councilor Partrick and seconded by Supervisor Behling to accept the July report as presented. The motion was adopted by a vote of 5 ayes: Behling, Barber, Greenway, Partrick, and Robert, and 0 nays.

Parks Manager- Diehl said football and soccer teams have begun practicing. Diehl said that team scheduling is difficult due to field paint colors and the amount of teams using the fields. Councilor Robert said she was in contact with the Mexico Board of Education regarding field availability. Diehl said he has stopped watering the fields.

A motion was made by Councilor Greenway and seconded by Councilor Partrick to accept the July report as presented. The motion was adopted by a vote of 5 ayes: Behling, Barber, Greenway, Partrick, and Robert, and 0 nays.

Mexico Point Park- Chepko-Sade asked the board to consider waiving the pavilion rental fee for the Greater Mexico Chamber of Commerce's annual picnic, citing the organization's work providing PR for the town and park, low membership fees, and lack of funds in the organization's budget. Chepko-Sade said she recently became aware of a DEC map and application that need to be completed for the wheelchair accessible trail project in order to receive the DEC permit before work will be allowed to begin; she requested that the town pay for the surveyor to create the map. Councilor Partrick will request that the DEC visit the park to determine if a survey and map need to be sent. Chepko-Sade said the SEQRA indicated wetlands in the area and that their presence requires DEC involvement.

Supervisor Behling summarized Bond's report. Supervisor Behling said Bond will hire a tree-removal service for the Spy Island trail and order signs for the park. Supervisor Behling said that he does not wish to set a precedence of waiving Mexico Point Park rental fees in order to maintain fairness. Councilor Partrick agreed. Supervisor Behling asked if the Community Park has rental fees; Diehl said no. Councilor Partrick said that Mexico does not have a current lease agreement or employment agreement with the caretaker and both need to be updated. Supervisor Behling said he will work with his clerk regarding those caretaker agreements.

A motion was made by Councilor Partrick and seconded by Councilor Robert to accept the July reports as presented. The motion was adopted by a vote of 5 ayes: Behling, Barber, Greenway, Partrick, and Robert, and 0 nays.

Planning Board- Chairwoman Weber said the Planning Board is working on a bait shop application on Rt. 3 and had a minor subdivision on French Street. A motion was made by Councilor Greenway and seconded by Councilor Robert to accept the July report as presented. The motion was adopted by a vote of 5 ayes: Behling, Barber, Greenway, Partrick, and Robert, and 0 nays.

Zoning Board of Appeals- Chairman Waterbury said the ZBA has no new applications pending. A motion was made by Councilor Greenway and seconded by Councilor Barber to accept the July report as presented. The motion was adopted by a vote of 5 ayes: Behling, Barber, Greenway, Partrick, and Robert, and 0 nays.

Water Commissioner- A motion was made by Councilor Greenway and seconded by Councilor Robert to accept the July report as presented. The motion was adopted by a vote of 5 ayes: Behling, Barber, Greenway, Partrick, and Robert, and 0 nays.

Supervisor- A motion was made by Councilor Greenway and seconded by Councilor Robert to accept the July report as presented. The motion was adopted by a vote of 5 ayes: Behling, Barber, Greenway, Partrick, and Robert, and 0 nays.

Water District Update- DeWolf said C2AE is waiting on confirmation of funds deposited in the Town's account for the remaining water district 5 funds; then they will assist the Town in ordering spare parts. Seiter said the Town is waiting for approval from the NYS Comptroller's Office for water district 6. Councilor Greenway said that no questionnaires for a potential water district 7 have been mailed; she would like to discuss the potential area for water district 7 with Supervisor Behling and both C2AE engineers. Supervisor Behling said he will arrange a meeting. A motion was made by Councilor Greenway and seconded by Supervisor Behling to accept the July report as presented. The motion was adopted by a vote of 5 ayes: Behling, Barber, Greenway, Partrick, and Robert, and 0 nays.

McAuslan Hall Update- JCM Architectural will begin arranging bidding specs. The clerk will send digital specs and updated bidding specs contract from JCM to board members. Councilor Barber will reach out to BR Johnsons regarding the front doors.

Assessor Search Committee Update- Councilor Partrick said the salary for the Assessor should be increased and recalled that being an issue when trying to find qualified candidates previously. Councilor Robert suggested hiring an interim assessor or temporary help for the Clerk to the Assessor.

Resolution 2022-69 Payrolls

A motion was made by Councilor Partrick and seconded by Councilor Robert to approve the following resolution. The motion was adopted by a vote of 5 ayes: Behling, Barber, Greenway, Partrick, and Robert, and 0 nays.

Resolved the Mexico Town Board approves the July payroll.

Resolution 2022-70 Assessor Resignation

A motion was made by Councilor Greenway and seconded by Supervisor Behling to approve the following resolution. Councilor Partrick would like the number of parcels and salary listed on the advertisement. The motion was adopted by a vote of 5 ayes: Behling, Barber, Greenway, Partrick, and Robert, and 0 nays.

Resolved the Mexico Town Board accepts the resignation of Susan Gentile as Sole Assessor for the Town of Mexico and authorizes the Town Clerk to advertise the vacancy.

Resolution 2022-71 Building Permit Fee Schedule

A motion was made by Councilor Partrick and seconded by Councilor Barber to approve the following resolution. The motion was adopted by a vote of 5 ayes: Behling, Barber, Greenway, Partrick, and Robert, and 0 nays.

Resolved the Mexico Town Board approves the new building permit fee schedule, effective immediately.

Habitable Space (New conventionally built homes and additions, includes modular homes)	\$0.30/square foot
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Accessory Building (Including pole barns, garages, and storage buildings)	\$0.20/square foot
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Sheds Over 144 Sq. Ft.	\$50.00
Commercial Construction (new or additions)	\$0.30/square foot
Manufactured Homes (single or doublewide)	\$0.15/square foot
Open Decks	\$50.00
Roofed Decks & Enclosed Porches	\$75.00
Swimming Pools & Hot Tubs	\$60.00
HVAC	\$50.00
Septic System (New or repair)	\$60.00
Cell Tower	\$1,500.00
Addition of Antennas to existing cell tower	\$250.00
Manufactured Home Inspection	\$50.00
Stove & Chimney Inspection	\$35.00
Demolition Permit	\$25.00
Electrical Permit	\$35.00
Ag Permit Fee	\$50.00
Special Use & Variances	\$25.00
Fee for starting a project without a building permit	\$50.00

Permit Renewal	50% of the cost of the original permit
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Resolution 2022-72 NYSLRS Retirement Reporting Resolution

A motion was made by Councilor Partrick and seconded by Councilor Barber to approve the following resolution. The motion was adopted by a vote of 5 ayes: Behling, Barber, Greenway, Partrick, and Robert, and 0 nays.

Resolved the Mexico Town Board approves the following Standard Work Day and Reporting Resolution for Elected and Appointed Officials.

Received Date

Standard Work Day and
Reporting Resolution for
Elected and Appointed Officials

Employer Location Code

3 0 2 5 4

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev. 11/20)

BE IT RESOLVED, that the Town of Mexico / 30254 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities.

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Nicole Wild		R10908386	Town Clerk	3/1/22-12/31/22	6	23.09	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Russell Marsden Jr.		R12698634	Highway Superintendent	1/1/20-12/31/23	6	29.28	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Judith Greenway		R11878028	Town Board Member	1/1/2021-12-31-24	6	5.56	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Appointed Officials:									
Ronald Marsden		R11580128	Code Enforcement Officer	1/1/22-12/31/22	6	15.12	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Jack Spriggs Jr.		R12987636	Dog Control Officer	1/1/22-12/31/22	6		<input checked="" type="checkbox"/>	bi-weekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

I, Nicole L. Wild secretary/clerk of the governing board of the Town of Mexico of the State of New York, (Name of Secretary or Clerk) (Circle one) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 8th day of August, 2022 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Mexico on this 8th day of August, 2022 (Name of Employer)

(Signature of Secretary or Clerk)

Affidavit of Posting: I, Nicole L. Wild being duly sworn, deposes and says that the posting of the Resolution began on

August 9, 2022 and continued for at least 30 days. That the Resolution was available to the public on the

(Date)

☒ Employer's website at: www.mexicony.net

☒ Official sign board at: Town Hall 64 S Jefferson St, Mexico

☒ Main entrance Secretary or Clerk's office at: Town Hall 64 S Jefferson St, Mexico

Page 1 of 2 (for additional rows, attach a RS 2417-B form.)

Received Date

Standard Work Day and Reporting
Resolution for Elected and
Appointed Officials Continuation Form

Employer Location Code

3 0 2 5 4

RS 2417-B

(Rev. 06/20)

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Jon Moretti		R11512633	Town Justice	1/1/22-12/31/25	6	7.53	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
James Gracey Sr.		R10618544	Town Justice	1/1/20-12/31/23	6	6.78	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
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Appointed Officials:									
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Employer: Town of Mexico

Location Code: 30254

Page 2 of 2 (use with form RS 2417-A)

Resolution 2022-73 Partial Tax Exemption for Senior Citizens

Seiter introduced the recent laws passed by Oswego County and said that each town has to pass their own local law; that the discount has been elevated. Seiter said, if approved, he will prepare the local laws and schedule the public hearings.

A motion was made by Councilor Greenway and seconded by Supervisor Behling to approve the following resolution. The motion was adopted by a vote of 5 ayes: Behling, Barber, Greenway, Partrick, and Robert, and 0 nays.

Resolved the Mexico Town Board authorizes Seiter to draft a local law regarding a partial tax exemption for senior citizens.

Resolution 2022-74 Partial Tax Exemption for Persons with Disabilities

A motion was made by Councilor Greenway and seconded by Supervisor Behling to approve the following resolution. The motion was adopted by a vote of 5 ayes: Behling, Barber, Greenway, Partrick, and Robert, and 0 nays.

Resolved the Mexico Town Board authorizes Seiter to draft a local law regarding a partial tax exemption for persons with disabilities.

Resolution 2022-75 Capital Reserve Fund

A motion was made by Councilor Greenway and seconded by Councilor Barber to approve the following resolution. The motion was adopted by a vote of 4 ayes: Behling, Barber, Greenway, and Robert, and 0 nays.

Resolved the Mexico Town Board authorizes the transfer of \$90,000 from the General A Fund to the Capital Reserve Account.

Resolution 2022-67 Audit Claims

A motion was made by Councilor Greenway and seconded by Councilor Barber to approve the following resolution. The motion was adopted by a vote of 5 ayes: Behling, Barber, Greenway, Partrick, and Robert, and 0 nays.

Resolved the bills for Abstract 8 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General A Fund	voucher #200-225	\$	28,268.38
General B Fund	voucher #68-74	\$	25,264.84
Highway Fund	voucher #138-153	\$	186,783.91
Water Fund	voucher #14-15	\$	31,418.75
Special Districts Fund	voucher #12	\$	390.04

A motion was made by Councilor Robert and seconded by Supervisor Behling to adjourn the meeting at 8:04pm. The motion was adopted by a vote of 5 ayes: Behling, Barber, Greenway, Partrick, and Robert, and 0 nays.

Respectfully submitted,

Nicole Wild
Town Clerk