

MAY 3, 2023  
REGULAR MEETING – 4:00 PM

**Present:** Mayor Grimshaw, Trustees: Hotchkiss, Emery, and Harter, John Power, Mike Alteri, McKenzie Lehman, Mike Lasalle, Justin Porter  
Attorney Seiter. Absent: William Hamacher and Trustee Linerode

Mayor Grimshaw opened the Public Hearing at 4:00 pm on Justin Porters plans to subdivide and develop properties on Hamilton Street. Mayor Grimshaw asked if there were any questions or concerns in regards to his plans. On motion of Trustee Hotchkiss, seconded Trustee Harter, all aye, the public hearing was closed at 4:01 pm. No public comment.

Mayor Grimshaw opened the Public Hearing at 4:01 pm on proposed Local Law #3 of 2023 “Amending Article IV of the Zoning Law of the Village of Mexico for the administration of the Housing Maintenance Regulations to enhance and protect the safety, health and welfare of the residential neighborhoods”. A question was raised that if the landlord lives on the property, they should be excluded from needing a rental permit. Attorney Seiter stated that law needs to uniform for all parties and should have no exceptions. On motion of Trustee Hotchkiss, seconded Trustee Harter, all aye, the public hearing was closed at 4:05 pm. No public comment.

Mayor Grimshaw called the regular meeting to order at 4:05 pm.

The Minutes of the Regular Meeting of April 5, 2023 were approved on motion of Trustee Hotchkiss, seconded by Trustee Harter, all aye.

The following claims were approved for payment on motion of Trustee Hotchkiss seconded by Trustee Harter, all aye:

General Fund Abstract:	11C: \$15,284.53
	12A: \$5,176.95
	12B: \$16,880.07
Water Fund Abstract:	11C: \$8,628.36
	12A: \$6,278.55
	12B: \$6,219.47
Sewer Fund Abstract:	11C: \$22,498.19
	12A: \$12,384.68
	12B: \$2,171.12

Report was given by Mayor Grimshaw on behalf of William Hamacher Zoning/Code Enforcement officer and John Power/Village Administrator

On motion of Trustee Hotchkiss, seconded Trustee Emery, all aye, the board reviewed the plans for Justin Porter’s Hamilton Street subdivision, and after public hearing, the Board prepared Parts 2 and 3 of the Full Environmental Assessment Form and declared this matter to have no significant impact on the environment, and therefore have issued a Negative Declaration as the board believes this project will enhance the area.

On motion of Trustee Emery, seconded Trustee Harter, all aye, the board passed Local Law #3 of 2023.

On motion of Trustee Harter, seconded Trustee Emery, all aye, the Fiscal year-end meeting will be held on Thursday, May 25, 2023 at 2:00 pm in the Village Hall.

On motion of Trustee, Hotchkiss, seconded Trustee Harter, all aye, the following items were updated in the Cemetery Rules & Regulations:

- All monument foundations are to be constructed by village personnel and monuments are to be set by a professional monument company. **NO EXCEPTIONS**
- Maximum width of a monument on a single grave is 36 inches

On motion of Trustee Hotchkiss, seconded Trustee Harter, all aye, the board developed a policy for use of the Village Park. Rules must be adhered to and an application filed with the village clerk for anyone wishing to reserve the park.

On motion of Trustee Hotchkiss, seconded Trustee Emery, all aye, the board granted the Mexico Public Library’s request to reserve the park to hold various programs throughout the summer.

Mike Alteri and McKenzie Lehman updated the village board on the water project and the contract bids that were opened on April 20, 2023. On motion of Trustee Emery, seconded Trustee Harter, all aye, the board approved Contract 1 with all alternatives to be awarded to WD Malone Trucking & Excavating for DIP watermain in the amount of \$4,265,000.00, the board tabled Contract 2 (Water Tank Construction) and the board approved Contract 3 to be awarded to Scriba Electric in the amount of \$284,000.00

On motion of Trustee Hotchkiss, seconded Trustee Harter, all aye the board set the date for a public hearing on Thursday, May 25, 2023 at 2:00 pm to inform the public that we are applying for a vacuum equipment grant.

The meeting adjourned at 5:52 pm on motion of Trustee Harter, seconded Trustee Emery, all aye.

Respectfully submitted,

Traci Wallace  
Village Clerk